

YE SEIFE GIORGIS METASEBIA EDIR SOCIETY
BY-LAW



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INTRODUCTION

Ye Seife Giorgis Metasebia Edir is a registered non-profit organization founded in 2023 under the Alberta Act. The intent of the Ye Seife Giorgis Metasebia Edir is to provide financial and emotional support for individuals of Ethiopian decent and are believers of the Ethiopian Orthodox Church who reside in Calgary, Alberta, and its vicinity, during a time of grief. The organization's intent is to support new Ethiopian immigrants who are legally permitted to reside in Calgary, Alberta, Canada and are Ethiopian-Canadian citizens.

It's the responsibility of all members who voluntarily join this group to understand our by-laws and fulfill the expectations as intended by Ye Seife Giorgis Metasebia Edir and to whom this organization have been established.

Failure to fulfill the requirements and the expectations of the intended reason for the establishment of this organization will not be the responsibility of Ye Seife Giorgis Metasebia Edir.

Ye Seife Giorgis Metasebia Edir is a registered non-profit organization owned and led by its registered members. This organization is governed under the by-laws and guidelines agreed upon, created, and mandated by all registered members of Ye Seife Giorgis Metasebia Edir.

LEADERSHIP

The general members of Ye Seife Giorgis Metasebia Edir elect their leaders by compiling an Executive Committee. The members of the Executive Committee are nominated by the general members every three (3) years during the Annual General Meeting (AGM).

DEFINITIONS

Ye Seife Giorgis Metasebia Edir: A non-profit organization of Ethiopian origin created to support its registered members during the loss of a family member by providing financial and emotional support through the agreed upon by-law and guidelines.

Registered Member: An individual who has chosen willingly to participate and has fulfilled all the required guidelines to register and become a member of Ye Seife Giorgis Metasebia Edir.

Executive Committee: A group of individuals, who are registered members of Ye Seife Giorgis Metasebia Edir, are elected, and voted in by the general members to oversee the functions of Ye Seife Giorgis Metasebia Edir. The Executive Committee is made up of a President, Secretary, Treasurer, Auditor and two (2) Board of Directors.

AGM: This stands for "Annual General Meeting". This is a mandatory meeting, held once every year to provide updates to all registered members of the Ye Seife Giorgis Metasebia Edir. The meeting is held either in-person or virtually, depending on the status of public health.

Family: A member who has been registered under the by-law guidelines of the Ye Seife Giorgis Metasebia Edir. Family is defined under the Ye Seife Giorgis Metasebia Edir by-law and guidelines as "Ye Seife Giorgis Metasebia Edir", "His/Her Spouse", "Member's Child(ren) under the age of 25", "Father/Mother dependent on the registered Member", who does not receive any employment income or government assistance.

Death Benefit: A set amount to be given to a registered and active member of Ye Seife Giorgis Metasebia Edir based on member eligibility, guidelines and our by-law.

Beneficiary: A designated person appointed by the registered member to receive the Death Benefit payment at the time of a member's death. The Beneficiary's name must be clearly depicted on the Ye Seife Giorgis Metasebia Edir registration form at the time of membership registration.

Proxy: An individual who has been appointed to represent someone else.

Committee/Power of Attorney: Committee/Power of Attorney is an individual who has been appointed through a legal proceeding to act on behalf of another individual.

Resignation of Membership: When a registered member chooses to remove him/herself from the organization, that individual has chosen to resign their membership by discontinuing their participation in the Ye Seife Giorgis Metasebia Edir through their own will.

Termination of Membership: Termination of Membership is when a registered member is found to default and non-adhering to the by-law and guidelines of Ye Seife Giorgis Metasebia Edir. The Executive Committee will vote to discontinue the individual's membership.

Qualified Surrounding Towns: Qualified surrounding towns, according to the by-laws and guidelines of Ye Seife Giorgis Metasebia Edir that defines the demographic area as to the residence of a registered member does not exceed 25 kilometers from Calgary, Alberta.

Team Leader: A Team Leader is a member of the Ye Seife Giorgis Metasebia Edir who has been assigned by the Executive Committee to assist them in communicating relevant information to the general members.

Sub Team Leader: A secondary person who has been nominated by the Team Leader to assist him/her in communicating information to the general members.

RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE

President: Responsible for overseeing the entirety of the functions of the organization, chairs all Ye Seife Giorgis Metasebia Edir meetings, organizes and leads the by-laws and guidelines of Ye Seife Giorgis Metasebia Edir, ensures all are adhered to by all Executive Committee members and general members of the organization.

Secretary: The Secretary is expected to assist the President and oversee all documentation(s) of Ye Seife Giorgis Metasebia Edir. The Secretary is also responsible to provide all minutes and documents to the general members of the Ye Seife Giorgis Metasebia Edir.

Treasurer: Responsible to oversee all financial records of the Ye Seife Giorgis Metasebia Edir, provide financial reports, manage and oversee all approved financial expenses, and provide annual financial reports to the general members of the organization.

Auditor – The Auditor will ensure the financial activities of the Ye Seife Giorgis Metasebia Edir are up-to-date and will cross-check all financial documents provided by the Treasurer and ensure all financial documents are aligned with the said expenses. In addition, inventory control, hospitality (public relations) department and accountant.

ARTICLE 1: MANDATE

We, residents of Calgary, Alberta, of Ethiopian descent, want to prepare ourselves for difficult times to comfort each other and ensure that our brothers and sisters are financially supported during a time of loss. As the number of Ethio-Canadians is growing, it is important to ensure that we are prepared for difficult times. It is known that funeral and related expenses are costly. Ye Seife Giorgis Metasebia Edir was created to help cover these expenses and to provide encouragement to our community members.

In the past, during a time of grief, our community members were supporting each other individually and in small groups. It became evident that the time-tested traditional method of supporting each other is very useful and became a necessity in our community.

For this reason, people of Ethiopian origin residing in the city of Calgary and its vicinity within 200 kilometers, permitted under the guidelines and expectations of the government of Alberta have registered Ye Seife Giorgis Metasebia Edir as a non-profit organization to provide support to our registered and contributing community members.

ARTICLE 2 - OBJECTIVE

- Pay the allowed fund to eligible member as per the by-laws.
- Collect funds from members to finance the expenses, when necessary.
- To increase the membership by appealing to the communities.
- Educate larger communities about the collective efforts.

When an individual passes away, the Ye Seife Giorgis Metasebia Edir will collect funds from registered members and pays the amount specified in this guideline to the registered member who lost an immediate family member. This payment will be completed according to the policy and guidelines of Ye Seife Giorgis Metasebia Edir was created.

The Ye Seife Giorgis Metasebia Edir will fulfill and adhere to this obligation as stated in this by-law and will support a qualified registered member. The organization strongly encourages Ethiopian community members to join the organization to have access to this support. Participation and registering in the Ye Seife Giorgis Metasebia Edir is completely voluntary.

ARTICLE 3 - REQUIREMENTS FOR MEMBERSHIP

To become a member of Ye Seife Giorgis Metasebia Edir:

- Applicant must be 18 years of age or above.
- Applicant must be an Ethiopian Orthodox Church believer.
- Applicant must be a resident of Calgary, Alberta, or the surrounding towns within a radius of 25 kilometers of Calgary, Alberta.
- Applicant must accept the by-laws and other rules and regulations of Ye Seife Giorgis Metasebia Edir.
- Submit a completed application form and include the registration fee for the category that applies to you to Ye Seife Giorgis Metasebia Edir. The registration fee (non-refundable) is as follows:
 - *Family Plan - \$500 CDN*
 - *Single Parent Plan - \$500 CDN*
 - *Individual Plan - \$350*

- When a member who has registered under the Individual Plan changes their marital status and wishes to add his/her spouse to the Family Plan; an additional registration fee of \$150 CDN will be required to officially change his/her plan coverage. This will also apply if he/she chooses to add dependents under the age of 25.

*** This amount must be paid in full prior to approval of your membership ***

The Executive Committee will provide each registered member with an identification card and identification number. A member must present the identification card at the time of making a payment in person. For online payments, the member's ID number must be included in the message box.

Each member can request the Executive Committee for a hard copy of Ye Seife Giorgis Metasebia Edir's by-law.

It is the responsibility of a new member to list all qualified family members residing under the same residential address. The list must be submitted to the Executive Committee at the time of registration.

Once a family member reaches over the age of 25 and chooses to become a registered member; they will be required to complete their own separate application form and pay the required registration fees.

If a family member covered under a registered member chooses to depart the residence and move into their own residence with a different address, this individual will be required to complete a separate application form and pay the required registration fees.

A registered member can register their family member to join Ye Seife Giorgis Metasebia Ediras as long as the person who is being registered is made aware of this. The family member who is registering the individual cannot register that person without their approval and consent. This must be verified by the Executive Committee prior to registering this new member. The newly registered person must be the one to appoint the beneficiary in the event of their passing.

ARTICLE 4 - MEMBERSHIP CONTRIBUTIONS

When a member of Ye Seife Giorgis Metasebia Edir passes away, all registered members of Ye Seife Giorgis Metasebia Edir could be required to contribute an additional assigned a minimum amount of \$50.00 or more under the circumstances that the Ye Seife Giorgis Metasebia Edir account does not have sufficient funds for payment.

ARTICLE 5 - MEMBER RECEIVING THE PAYMENT AT THE TIME OF DEATH

A qualified member of designate will receive \$20,000.00 dollars (Canadian dollars) as per Ye Seife Giorgis Metasebia Edir bylaws and guidelines.

When a registered member, a registered family member, or any of the qualified registered members under the policy and guidelines passes away, the Ye Seife Giorgis Metasebia Edir will pay the registered member or designated beneficiary a one-time payment of \$20,000.00 (twenty thousand dollars in Canadian)

ARTICLE 6 - TEAM ALLOCATION

The Executive Committee will organize teams who will be communicating with the general members. Each team will be connected to the member of the Executive Committee. The assigned team leader (Executive Committee member) will also organize a set of groups under his/her team that he/she oversees. For example: collecting contribution fees, calling general meetings, sharing the news of a member passing, etc.

ARTICLE 7 - APPOINTED FRIEND (APPOINTEE)

An “Appointed Friend” or “Appointee” is an individual who has been appointed by the registered member of Ye Seife Giorgis Metasebia Edir to act in his/her behalf to make payments and share information. This individual will have a limited role of acting on behalf of the registered member such as making contribution payments, passing information regarding Ye Seife Giorgis Metasebia Edir meetings, etc.).

Unless the “Appointed Friend” or “Appointee” provides a written legal document to the Executive Committee, he/she will not be permitted to collect a death benefit payout pay out or make any document changes on behalf of the deceased registered member or registered family member.

ARTICLE 8 - MEMBERSHIP

A member of Ye Seife Giorgis Metasebia Edir is expected to read, understand, and accept the by-law and guidelines. A member is also required to pay the registration fees, complete registration forms, and pay all expected contributions in a timely fashion.

If there are multiple registered family members who have lost a common family member for example: parents or siblings, the registered family member who was not a recipient of the death benefit will not be required to contribute the additional contribution of \$50.00 towards their family, if an additional contribution if require due to a shortage of funds.

It is up to the registered member to provide a confirmation of the relationship between members of their family and the deceased to waive the additional \$50.00 or more contribution fee towards the family member’s death, as directed by the Executive Committee.

Waiver of \$50.00 contribution fee will only apply for maternal and paternal grandparents, biological parents and biological siblings who are dependent on the registered member.

Registered family members must be residing in the same residence in Calgary and its vicinity within 25 kms from Calgary at the time of death.

If a member has left Calgary, Alberta, and vicinity for more than 6 consecutive months and has not communicated their reason for departure; they may not be entitled for any death benefit payments and their membership could be terminated.

It is the responsibility of the active registered member to ensure that they are up to date with the contributions and documentation to receive all benefits. This includes, if a member of the registered family is residing outside of Calgary, Alberta at the time of death, they must have followed the required guidelines of providing written communication in due time prior to their departure. Failure to do this will result in a disqualification of the death benefit payment.

The Executive Committee will call a general meeting, if needed. It's the responsibility of all registered members to attend these meetings. If the registered member is not present to any of the meetings; a fee of \$100 CAD (One Hundred Dollars Canadian) will be implied. It's the responsibility of the registered member to provide a justifiable reason with supporting documents to explain their absence from the meetings. For example: out of the country or at work, etc. Failure to follow these guidelines may put a membership at risk.

*** The annual payment can be deposited into the Ye Seife Giorgis Metasebia Edir account or can be e-transferred to seifegiorgis@gmail.com ***

ARTICLE 9 - BENEFICIARY

When a person registers to be a member of Ye Seife Giorgis Metasebia Edir, the person will be required to complete the registration form. The registered member will clearly specify who the designated beneficiary will be in the event of their passing. The Executive Committee has a full responsibility to fulfill the wish of the deceased registered member.

The Executive Committee will make the payment according to the documents provided during registration.

ARTICLE 10 - RESIGNATION OF MEMBERSHIP

When a registered member decides to terminate his/her membership; their registration fee and any other contributions that have been made to Ye Seife Giorgis Metasebia Edir will not be refunded.

ARTICLE 11 - RE-REGISTRATION

Once the person is deemed resigned, he/she should apply as per membership requirement, if approved by the Executive Committee of Ye Seife Giorgis Metasebia Edir.

If a former member who has left Ye Seife Giorgis Metasebia Edir on his/her own free will or has defaulted on payments and was terminated by the Executive Committee wants to re-register; approval from the Executive Committee is required. Once approval is granted, the member is required to pay a re-registration fee in the amount of **\$500.00 CAD** (Five hundred Canadian dollars) for the Family Plan and Single Parent Plan and **\$350.00 CAD** (Three Hundred Fifty Canadian dollars) for the Individual Plan. In addition to the re-registration fee, the returning member may be required to clear any outstanding balances since their date of termination. Once all the arrears owing and re-registration fees are paid in full; a new membership form must be completed. Upon completion, the individual is a registered member.

ARTICLE 12 - TERMINATION OF MEMBERSHIP

All registered members are expected to make their contribution fees on a yearly basis in the amount of **\$120.00 CAD** (One Hundred Twenty Canadian Dollars). This payment must be made within 1 months of the Annual General Meeting (AGM). The AGM will be conducted in the month of January 1 each year and all registered members must make their **\$120.00 CAD** payment no later than **January 31st** each year following the AGM. Failure to submit your annual payment will result in an additional penalty fee in the amount of **\$100.00**.

If the registered member has not made his/her annual membership fee payment by **January 31st** as depicted above, this will imply their membership is not active. **Because of this, payment cannot be made in the event of a death.**

If a registered member defaults any aspect of their responsibility, the Executive Committee has the authority to terminate the member's registration after providing notification to the member. The Executive Committee Team Leader or Sub Team Leader will contact the member and provide all necessary information.

If a registered member fails to make contributions, or has not shown up for mandatory meetings, their assigned Team Leader or a member of the Executive Committee will reach out and advise the registered member of the default.

If a registered member does not comply in rectifying the default, the Executive Committee will, for one last time, communicate by email, text message, or a letter mailed to the registered member's place of residence requesting the issue to be settled.

If the concern has not been rectified upon 15 days from the last communication; the Executive Committee will vote on termination of membership of the registered member.

ARTICLE 13: MULTIPLE DEATHS

In the event of multiple deaths, and there are no sufficient funds in the Ye Seife Giorgis Metasebia Edir account; the Executive Committee could ask additional payments from all Ye Seife Giorgis Metasebia Edir registered members in the amount of **\$50.00 (Fifty dollars Canadian) or more**. This additional payment must be paid immediately as this will be used to pay the death benefit payment.

If the registered member has not paid the requested emergency fund top up; this could disqualify their membership from Ye Seife Giorgis Metasebia Edir. It's imperative that registered members act on this immediately to supplement the death benefit payment within a **24-hour period** from the time and date the registered members were informed.

It's important that a registered member performs his/her responsibilities in a timely manner. If a registered member defaults on their contribution(s); a **\$100 penalty** will be applied after **14 days** from the date of notice in addition to the required payment amount.

If a registered member continues to be at fault for missing payment(s) after a 60-day or two-month grace period, his/her membership will be terminated without further notice.

ARTICLE 14 - MEMBERSHIP CHANGE OF ADDRESS AND PERSONAL INFORMATION

It is the responsibility of the registered member to provide the Executive Committee in writing updated current residential address, telephone number and email address.

If the status of the registered member's family changes (For example: children over the age of 25, family members moving and residing outside of Calgary, Alberta, and its vicinity, etc.), the Executive Committee requires a new completed form reflecting the status change immediately.

If the registered member's children are within the allowable age for benefits and are full time students, in the event of death of the children, the Executive Committee will require confirmation

of enrolment in school, and they are residing at the same residential address as the registered member.

If the registered member's children are attending school in another province, it is the responsibility of the parents to provide the Executive Committee with the information to ensure eligibility of benefits.

If the registered member fails to provide the necessary documentation or list of family members, this could affect their membership benefits in an event a family member passes away.

ARTICLE 15 - MEMBERSHIP CONTRIBUTION AND APPOINTMENT OF PERSON TO MAKE A PAYMENT ON BEHALF OF ANOTHER REGISTERED MEMBER

The current death benefit payout for each registered member or eligible family members is **\$20,000.00** Canadian dollars.

When the number of registered members increase, contributions may be adjusted to meet the bereavement benefit of **\$20,000.00 Canadian dollars**. The adjustment, increase or decrease, must be approved by members of the Annual General Meeting (AGM).

It is the intent of the Ye Seife Giorgis Metasebia Edir to keep an emergency fund in its account equivalent to but not exceeding five bereavement payments or **\$100,000.00 Canadian Dollars**.

In the event the collected amount exceeds **\$100,000.00 Canadian dollars**, the Executive Committee will notify the general members to discuss future goals and plans of payment collection. If the general members approve the funds continue to exceed the allowable amount of **\$100,000.00** the Executive Committee will proceed with a vote and with the members' decision.

ARTICLE 16 - ADDITIONAL CONTRIBUTION REQUEST

In an event of multiple deaths of a registered member, the fee contribution may not be enough. For this reason, an emergency additional collection may be required from all registered members to ensure that the grieving family members are adequately supported during this difficult time.

ARTICLE 17 - GENERAL CONTRIBUTION

General contribution means the payment collected from all registered members to be provided to the registered member during the time of death which is in the amount of \$20,000.00 (Twenty Thousand Dollars Canadian).

ARTICLE 18 - QUALIFICATIONS TO RECEIVE BENEFIT PAYMENT

Benefits will be paid only when:

- The registered member is in a good standing in accordance with the guidelines of this policy manual.
- Qualifying family members of the registered member residing at the same residential

address pass.

- The husband/wife of the registered member passes.
- Children residing at the same residential address of the registered member and has been supported by the registered member passes.
- Parents of the registered member. Example: father, mother, grandparents, aunt and/or uncle who also reside at the same residential address of the registered member in Calgary, Alberta, and its vicinity (within 200 kilometers) pass.
- Registered members not in arrears.
- If a registered member's family member passes away, and there are multiple registered members in the family, only one family member will be assigned to receive the benefit (\$20,000.00 Canadian dollars).
- A registered family confirms with the Executive Committee the place of residence with proof that the deceased individual lived at the same residence at the time of death.
- If a registered member or qualified family member is away on vacation out of the City of Calgary, and their vacation has not exceeded 6 months; the beneficiary is eligible to receive the death benefit payment by providing proof of death. The Ye Seife Giorgis Metasebia Edir Executive Committee has the right to request for additional documentation which may include a stamped visa or a seal on the travel documents of the deceased. Such supporting documents must be provided to the Executive Committee prior to the approval of death benefits.
- If there is a dispute between the family members who are also members of Ye Seife Giorgis Metasebia Edir as to who will receive the death benefit, the Executive Committee will require the documentation as proof indicating the individual who sponsored the deceased to Calgary, Alberta.
- If immediate family members visit and temporarily reside in a registered member's home passes away Ye Seife Giorgis Metasebia Edir will consider supporting this registered member. The support will be considered a case-by-case subject to the proof presented to the Executive Committee. This coverage will only be considered if the burial takes place in Calgary, Alberta.

ARTICLE 19 - TIME PERIOD OF A PAYMENT

When a registered member is deceased, the information must be communicated to all registered members immediately. Team leaders, sub-team leaders or any other registered member who has been informed of the sad news should inform the Executive Committee aware of the situation and provide as much details as possible. Under this circumstance, it is the responsibility of the Executive Committee to ensure that all registered members are informed of the sad news of the passing of a registered member. The responsibility of all registered members to provide their emotional and financial support to the registered member who has lost a loved one. In addition, it's the expectation of the Executive Committee that the registered member makes the payment when asked or directed by the Executive Committee.

ARTICLE 20 - MEMBERSHIP CONTRIBUTION AND GUIDELINES

When making contribution, the following guidelines must be adhered to:

All membership contributions must be made using one of the following methods:

- via eTransfer to:
 - seifegiorgis@gmail.com
- via bank teller:
 - Seife Giorgis Mederaja Meredaja Edir
 - Account # 0744-5215680

- Branch # 6780

It is the responsibility of the registered member to ensure to submit the receipt if the member has made the payment at the bank. The receipt must be included in a text to the assigned Team Leader depicting the full name and the phone number of the registered member.

If payment is made via e-Transfers, a clear message needs to be depicted in the message box that includes the name and phone number of registered member's payment that it is going to. The registered member must ensure their full name; current phone number and their ID Card number are correctly included when contribution payment is made using one of the accepted methods. If a registered member appoints a family member or friend to make a payment in their behalf but fails to ensure the information of the registered member is not included or properly depicted, the payment will be voided.

If the registered member fails to comply with the above-mentioned, their membership will be at default. In this case, ARTICLE 12 and its guidelines will be considered.

ARTICLE 21 - APPOINTMENT OF AN INDIVIDUAL TO ACT ON THEIR BEHALF

A member wishing to appoint an individual to act on their behalf must ensure that the individual they are appointing will fulfill the expected role, as per the guidelines of Ye Seife Giorgis Metasebia Edir.

If a registered member asks an appointed individual to make the contribution payment, he/she must have the full name, current contact phone number and ID number when making the payment.

The appointed person must know the registered member's needs if the member's wishes are needed in the decision-making process.

When a registered member appoints an individual to act on their behalf, it means that the registered member is accepting the liability/responsibility of any/all decisions that have been made on their behalf.

ARTICLE 22 - WHEN A REGISTERED MEMBER IS DECEASED - DECLARATION OF INFORMATION

When a registered member or registered family member is deceased, the registered member, beneficiary or family member must notify the Executive Committee with the full name of the deceased, date of death, date of birth, the current residential address at the time of death and a current phone number of a family member or a designated person for contact purposes.

If a registered member passes away while he/she is outside of Winnipeg temporarily (IE: away on vacation; medical treatment), a written documentation must be provided to the Executive Committee indicating the registered member has passed, with a proof of date of death and place of death.

ARTICLE 23 - ANNUAL GENERAL MEETING (AGM)

The Annual General Meeting (AGM) is an assembly to discuss and receive information regarding the functions of Ye Seife Giorgis Metasebia Edir.

Receive yearly reports regarding the organization's overall activities, which include providing function and financial status reports.

The general members will approve or disapprove proposed ideas, review bylaws, make changes and modify the guidelines as needed in this meeting.

Executive Committee members are to be assigned and voted; previous Executive Committee members to be relieved of their duties once new Executive Committee members are assigned during the AGM.

There will be an Annual General Meeting (AGM) once per calendar year in the month of April. The quorum for a general membership meeting is 50%+1 of the registered members.

The Executive Committee will call a general membership meeting, as needed, particularly if the votes of the members are required.

If one third (1/3) of the membership requests a general meeting to be called, the general meeting shall be called. Decisions will be made by consensus, however, should there be a vote on an issue(s), a simple majority (50%+1) will suffice to determine a decision.

ARTICLE 24 - CHANGING POLICY GUIDELINES OR AMENDING BYLAWS

- To make changes in the policy of Ye Seife Giorgis Metasebia Edir, so as the tasks run smoothly, the Executive Committee will call a general meeting to discuss, review, and make changes to the policy guidelines.
- If the Executive Committee finds matters benefiting Ye Seife Giorgis Metasebia Edir, it will provide copies of the documents to members so that they come prepared for discussion.
- After deliberation, the proposed change(s) will be voted on and if supported by the majority (50%+1), the change(s) will take effect.
- Any changes to the policy manual, will be effective from the date a proposal or motion was duly voted and supported by the majority.
- The process of changing, rescinding and adding to sections of the bylaws shall be conducted at a special meeting called for this purpose by Ye Seife Giorgis Metasebia Edir society.
- A meeting call indicating the intention of passing a decision to this effect shall be sent via a proper method of communication not later than 21 days before the stated date.

ARTICLE 25 - RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE

Election of the Executive Committee will be held every 3 years at the Annual General Meeting. Elected positions will be President, Secretary, Treasurer, Public Relations, Auditor and an additional 2 Board members.

The Executive Committee has the responsibility to call the general meetings, overseeing the function of Ye Seife Giorgis Metasebia Edir, collecting payments, issuing payments and provide advice to the general members.

It is the expectation of the general members of Ye Seife Giorgis Metasebia Edir to ensure that the Executive Committee is fulfilling the policy guidelines.

The Executive Committee has the authority to administer diligently and professionally all funds at hand and make a payment as per the guideline.

The Executive Committee can issue an expense payment and provide justification in the annual report.

The Executive Committee will have the authority to make necessary expenses to run the organization smoothly.

The Executive Committee will provide detailed financial reports and future plans at the annual general meeting.

The Executive committee will communicate all the necessary announcements regarding the organization in a timely fashion.

ARTICLE 26 - WEBSITE AND PUBLICATION

Website: _____

Any requested advertisements and/or marketing matters must be discussed and approved by the Executive Committee prior to publishing the requested posting(s).

Any change(s) to the website or posting onto the website must be approved by the Executive committee.

Any documentation, logos, email address of Ye Seife Giorgis Metasebia Edir can only be used for Ye Seife Giorgis Metasebia Edir's use only.

The Ye Seife Giorgis Metasebia Edir Executive Committee uses the following applications but not limited to: Viber, WhatsApp, Imo, Telegram, etc. If members misuse and/or post personal items on the group platform, the registered member could be penalized including and up to termination of their membership.

ARTICLE 27 - UNEXPECTED DEATH OF A VISITOR AT A REGISTERED MEMBER'S RESIDENCE

If a Ye Seife Giorgis Metasebia Edir member has visitors visiting in Calgary, Alberta, or qualified surrounding towns within a 200 kilometers radius from Calgary, Alberta, the Ye Seife Giorgis Metasebia Edir will consider this to be an unforeseen emergency and will issue a benefit payment with the following guidelines:

- The deceased must have been residing in the registered member's home during the visit.
- The registered member is planning a funeral for the deceased to be fulfilled in Winnipeg, Manitoba or planning to transport to the desired burial place or country (IE: Sending the deceased to Ethiopia, etc.)
- The payment for this death benefit for the registered member will be \$7,500.00 (Seven Thousand Five Hundred Canadian Dollars).
- To receive this benefit, it is the responsibility of the registered member to communicate with the Ye Seife Giorgis Metasebia Edir Executive Committee to justify and prove the details of their unforeseen circumstance. Based on the information provided, the Executive Committee reserves the right to approve or decline the death benefit payout

ARTICLE 28 - Ye Seife Giorgis Metasebia Edir will be present at the home of the member who has been bereaved and perform coordination work

- Unless the family of the deceased states that they do not need it, The will console the bereaved by providing the necessary hospitality in the hall prepared at the time.
- What this responsibility does; Coordinating all Ye Seife Giorgis Metasebia members.
- Hospitality expenses (\$5000) will be covered by the Ye Seife Giorgis Metasebia Edir, but in case Contribution Needed and decided by executive member, members will contribute.

ARTICLE 29 - Ye Seife Giorgis Metasebia Edir does not accommodate any political or other specific ideas other than the purpose for which the opportunity was established

- The opportunity to gain or honor the interests of any political organization or individual It doesn't handle anything it can.
- As this church is located in our parish Calgary Kidane Mihret Church, it does not interfere in any spiritual or administrative matters of the church.

ARTICLE 30- Borrowing Powers

- The association can borrow money to carry out the association's legitimate objectives as provided for by the bylaws.
- This can be done with resolution at a special general meeting and by issuing debentures.

ARTICLE 31- Inspecting Books and Records

- Members of the society shall have the right to inspect the books and records of the society upon written request.
- Inspections shall be conducted at a time and place determined by the Board of Directors or as otherwise specified in the notice provided to the requesting member.

ARTICLE 32 Gaining and Administering Property

- The association can get real estate or other properties through a purchase or donation. It can sell, mortgage, develop, lease, or otherwise deal with the property; it can also build and administer new buildings. As provided for in the bylaws, the association's finance and properties shall only be used the association's legitimate objectives

Date:-March 17/2024

1. Signature_____

Print Name:-BELAY WOLDE

Address/Apartment

City	Province	Postal Code
864 Rundle Cairn Way NE,Calgary	Alberta	T1Y2R7

Cell phone:- 403 903 1206

2. Signature_____

Print Name:- GETACHEW MENGESHA

Address/Apartment

City	Province	Postal Code
27 Whitaker Bay NE,Calgary	Alberta	T1Y5H7

3. Signature_____

Print Name:-BURTUKAN ASEFA

Address/Apartment

City	Province	Postal Code
42 Savanna Drive NE,Calgary	Alberta	T3J4H1

4. Signature_____

Print Name:-GIRUM DEMISSIE DUKI

Address/Apartment

City	Province	Postal Code
75 Skyview Springs, gardon NECalgary	Alberta	T3N0B3

Date:-March 17/2024

1. Signature_____

☐ Print Name:- MERON TSEHAYE MALEDE

	<u>Address/Apartment</u>	
City	Province	Postal Code
82 Cranford Gardens SE, Calgary	Alberta	T3M0J1

2. Witness

Signature_____

Print Name:-NARDOSE TESHAGER KINFU

	<u>Address/Apartment</u>	
City	Province	Postal Code
864 RUNDLEARN WAY NE, Calgary	Alberta	T1Y2R7

❖ She(the witness) is a Member of Seife Giorgis Metasebia Edir Society.



